



Forklift Daily Checklist

Date: _____

Truck #: _____

Make: _____

Serial #: _____

Operator: _____

Supervisor: _____

Visual Check

- | | |
|--|--------------------------|
| Data Capacity Plate, Safety Labels | <input type="checkbox"/> |
| Propane Cylinder Secure / Leaks | <input type="checkbox"/> |
| Check Engine Oil Level, Top Up If Required | <input type="checkbox"/> |
| Check Radiator Coolant Level | <input type="checkbox"/> |
| Forks, Locking Pins, Bent or Damaged | <input type="checkbox"/> |
| Sideshifter - Secure or Worn Wear Pads | <input type="checkbox"/> |
| Load Backrest - Secure or Damaged | <input type="checkbox"/> |
| Mast, Chains, Lift Cylinders (any damages) | <input type="checkbox"/> |
| Tires - Damages, Wear or Loose Wheel Nuts | <input type="checkbox"/> |
| Any Foreign Material Around Wheels or Mast | <input type="checkbox"/> |
| Overhead Guard (bent or damaged) | <input type="checkbox"/> |
| Seat - Worn or Damaged Seat Belt Secure | <input type="checkbox"/> |
| Fire Extinguisher (mounted and charged) | <input type="checkbox"/> |

✓ if OK, X if needs repair

Operational Check

- | | |
|---|--------------------------|
| Seat Belt Restraint - Operational | <input type="checkbox"/> |
| Service Brakes, stops OK | <input type="checkbox"/> |
| Parking Brake | <input type="checkbox"/> |
| Forward Reverse Smooth Operation | <input type="checkbox"/> |
| Back Up Alarm or Flashing Strobe Light | <input type="checkbox"/> |
| Steering Operation, Smooth / Binding | <input type="checkbox"/> |
| Horn | <input type="checkbox"/> |
| Lights: Headlights, Brake, Turn Signals | <input type="checkbox"/> |
| Lift / Lower: Hold Load, Drift, Leaks | <input type="checkbox"/> |
| Tilt: Forward / Back , Leaks, Drift | <input type="checkbox"/> |
| Sideshifter Operation | <input type="checkbox"/> |
| Control Levers Secure (loose / binding) | <input type="checkbox"/> |
| Guages, Hour Meter, Battery Charge | <input type="checkbox"/> |
| Any obvious damage, leaks or worn hoses | <input type="checkbox"/> |

Report any damages or repairs needed to your supervisor

Explanation:
